

BUBT EEE ALUMNI ASSOCIATION

Bangladesh University of Business & Technology (BUBT)

Plot #77-78, Main Road, Rupnagar, Mirpur-2, Dhaka-1216

Phone: 48036351, 48036352, 48036353

E-mail: bubteeeaa@bubt.edu.bd, Web: www.bubt.edu.bd



Ref:

BUBTEEEAA/24-01/Meetings/001

Date:

25.03.24

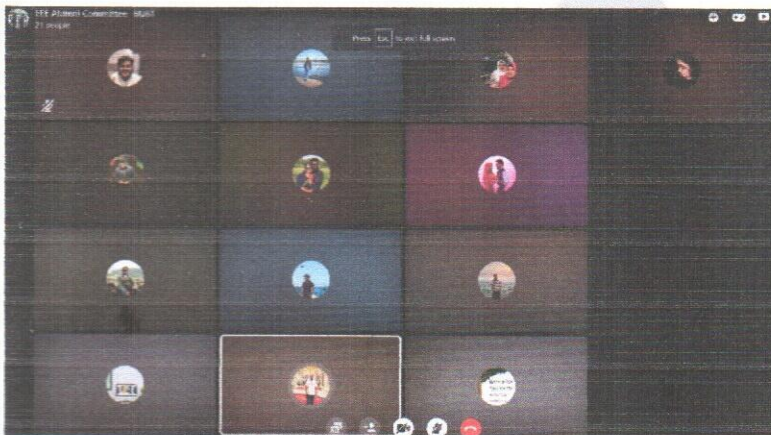
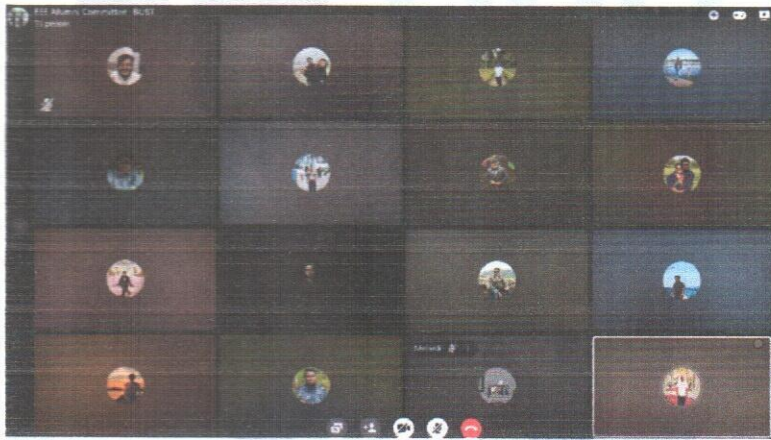
Time of Meeting: 10:30 PM

Venue: Online Meeting

Agenda of the Meeting:

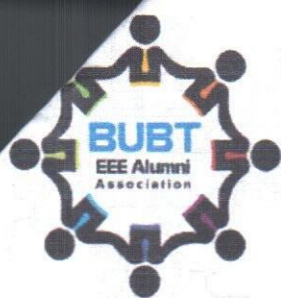
1. Introduction of newly formed Committee members.
2. To get the Updated List of Alumni.
3. Alumni website, Facebook Page & Group, LinkedIn Profile Upgradation.
4. Making of ID cards for the Alumni Members.
5. Announcement of Committee from all the EEE affiliated associates of BUBT.
6. How to raise Alumni Registered Membership.
7. Alumni participation in academic and industry interface activities (Curriculum Upgradation, industry interface activities, mentorship, and placement).
8. To decide the date for the next Alumni, Meet.
9. Create a Bank Account for the Alumni Association.

Members Present:



Shubhadebanath
25.03.24
SHUBHADEBANATH
PRESIDENT
BUBT EEE ALUMNI ASSOCIATION

Farik Hasan
25.03.24
FARIK HASAN
GENERAL SECRETARY
BUBT EEE ALUMNI ASSOCIATION



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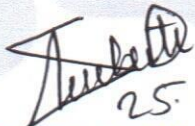



Ref:

Date:

The following points were discussed and agreed upon (Major issues discussed):

- ❖ We will participate in an Introduction session with VC sir, Chairman Sir, and Faculties after getting proper approval from the register's office of BUBT on 1st April 2024.
- ❖ The Alumni List will be collected from the Controller's office.
- ❖ We will Continue with the Social Media Upgradation with the Help of our Executive Member Mr. Asaduzzaman Khan Ovi after getting Confirmation from the register's office of BUBT
- ❖ ID cards for alumni will be made after Getting Confirmation from VC Sir.
- ❖ Chairman sir will convey the news of the 1st executive Committee after Confirmation from the register's office of BUBT (Discussion required). And our media secretary will post it online.
- ❖ To raise membership, we need to consider the point of reference,
 - Arrange/Involve in workshop on Campus.
 - Online/Offline membership program.
 - Book donation in the library of BUBT from Alumni.
 - Social media advertising.
 - Invitation and meet-up with alumni (Intake wise).
 - SMS communication to all the alumni.


25.03.24
SAIKAT DEBNATH
PRESIDENT
BUBT EEE ALUMNI ASSOCIATION


25.03.24
TARIK HASAN
GENERAL SECRETARY
BUBT EEE ALUMNI ASSOCIATION